



RANDOLPH FIELD EDUCATION FOUNDATION
PO BOX 3175, UNIVERSAL CITY, TX. 78148
www.therfef.org
EIN 81-2327919

MEMORADUM FOR: BOARD OF DIRECTORS

SUBJECT: RFEF Meeting Minutes, 2 Oct 2017

1. Pursuant to the authority contained in the RANDOLPH FIELD EDUCATION FOUNDATION Operating Policies, section IV. 1.b dated 27 June 2016, the Randolph Field Education Foundation Board convened on 2 Oct 2017.

2. The following members were present:

Karl Schwehm	Chairman
Mike Miller	Vice-Chairman
Jason Campbell	Secretary
Helen King	Treasurer
Bruce Cannon	Member At Large
John Bender	Member At Large
Barbara Miller	Member At Large

3. Order of Business:

- a. No new members introduced.
- b. Treasury report indicates a balance of \$15,197, but Mr. Miller received word from the Frazier family, Bryan and Abbey, that they will donate \$10,000 to the Foundation!
- c. **Homecoming presentation (13 Oct):** RFEF Board Members to walk onto RHS football field at half time for presentations of annual awards and special presentation by Dr. Malone to the Frazier family for their very generous donation. Charity McGurdy to read the script.
- d. **Oktoberfest planning:** 14 Oct 2017, 5-8 pm, Blue Bonnet Palace
 - i. Mr. & Mrs. Miller provided updates on sponsorships, VIP tables to date, etc.
 - ii. Mr. Schwehm will send an email requesting Board member availability for the event on the 14th

- iii. Mr. Schwehm proposed the Board approve spending \$200 on decorations for the event as BBP would not be providing any
 - e. **Golf Tournament 2018 planning:** 20 Apr 2018, 8 a.m. start
 - f. **Grants/Scholarships:** NSTR
 - g. **Meet the staff:** NSTR
 - h. **Website updates:** On-going
 - i. Open discussion about poor Board Member attendance at Board meetings. Meeting days and times have been altered to accommodate various members, but attendance is still low for such a large Board. Mr. Schwehm agreed to send an email summarizing expectations and asking for Board member assistance. Mr. Campbell was informed that the Board is past due according to the By Laws in forming a Scholarship Nominating Committee for the Mickler Award. Mr. Schwehm provided a current list of candidates.
4. Next meeting will be 9 Oct 2017 at the RFISD conference room at 6 p.m..
5. If you have any questions or comments regarding these minutes, please contact me at 571.577.7252 or jsncmpbll@gmail.com.

//SIGNED//
Jason L. Campbell
Secretary