Randolph Field Education Foundation

Meeting Agenda

Date: 13 Sep 16

Time: **1615**

Location: Randolph Field ISD Admin Conference Room (School Board room)

1. Introductions of any new members

2. Old Business

* **26 Sep 16** - Texas Roadhouse - donate 10% of bill to the RFEF

- update on flyers and times

* Event Insurance- update from Nunzio
* Event Flyers - update from Barb/Mike Miller
* Update on website - Bruce Bebow

3. Action Items - not all inclusive

* Tickets - online through BBP. $15 in Advance, $20 at door, Teachers with ID -$10.
* - **100 hard tickets available - from Ticket Fly**
* Stamp on hand vs. wristbands (VIP only)
* Advertising - Base Paper, Radio (Thanks Charity!), website - ours, RFID's, and BBP - flyers?
* Silent Auction items -updates
* **Compile list of companies/corps that we'll contact and who'll contact them.**

4. Discussion Items:

* Tri-fold updates- ready to send to Nunzio?
* Bank Account updates - opened at RBFCU. Acct balance?
* Coverage at home events for ticket sales - discussion
* Thank you letters to VIP table purchasers? Who? Addresses from Lance?
* T-shirt sales update - Mike Scott

**Next Meeting: 20 Sep 16 @ 1615, same place**