



## RANDOLPH FIELD EDUCATION FOUNDATION

14 February 2017

### MEMORANDUM FOR RANDOLPH FIELD EDUCATION FOUNDATION BOARD OF DIRECTORS

SUBJECT: RFEF Meeting Minutes, 14 February 2017

1. Pursuant to the authority contained in the RANDOLPH FIELD EDUCATION FOUNDATION Operating Polies, Section IV.1.b., dated 27 June 2016, the Randolph Field Education Foundation Board convened on 14 Feb 2017.

2. The following members were present:

Mr. Mike Miller	Vice Chairman
Lt Col Jason Campbell	Secretary
Mr. Mike Scott	Member At Large
Mr. Nunzio Previtera	Member At Large
Mr. Daniel Cortinas	Guest/Videographer

3. Order of Business:

a. Treasurer's report (abbreviated), ~\$8,900.

b. Old Business:

- (1) **Golf Tournament (21 April 2017)**. Mr. Miller provided updated handouts to pass around to potential teams and sponsors. Mr. Previtera also sent the flyer electronically. Mr. Miller said the goal was two (2) sponsors per hole. Mr. Miller also said he had a line on a good "take away" gift for players which costs ~\$6.50/bag. Status: **OPEN**
- (2) **Chamber of Commerce**. Lt Col Campbell will attend the Chamber's "State of The Chamber" Luncheon on 21 February at the Schertz Civic Center. Status: **OPEN**
- (3) **CFC**. Ms. Watson recommended a CFC video about the RFEF. Mr. Daniel Cortinas, RHS student was engaged by Mr. Miller to put together said video. Mr. Cortinas asked a few questions and will likely begin attending the Board meetings and functions in order to capture some stills and video for the project. Status: **OPEN**
- (4) **RFEF Board name tags**. Board Member magnetic name tags were handed out to attending Board Members. Members not present will need to collect their name tag and all members need to give their money directly to Mr. Schwehm when convenient. Status: **CLOSED**
- (5) **RFEF Fall 2017 Benefit Concert (7 Oct 2017)**. Nothing significant to report. Status: **OPEN**

c. New Business:

- (1) **Teacher of the Year Award.** Mr. Scott proposed that RFEF at a minimum contribute to a “Teacher of the Year” award. Discussion about a plaque was offered, but how to fund it wasn’t yet clear. The decision about which RFISD teacher was chosen would be up to the Superintendent and the District, but RFEF would contribute to the prize pool. Status: **OPEN**
  - (2) **RFEF Tax Return.** Mr. Nunzio asked who would be filing the RFEF 2016 Tax Return. Members present assumed it would be Ms. King. Status: **OPEN**
- d. Open Discussion: Mr. Schwem expressed concern regarding the tardiness of the RFEF Trifold and the unreliability of the RFEF Web site. He reiterated that non-profit organizations in particular, but any business or organization loses credibility if their social media in general and their web site in particular are inoperable or not helpful to clientele or customers or potential sponsors. He asked for a discussion about how to recover and suggested the RFEF web site repair was the Board’s number one priority. The day after the meeting, Mr. Miller made contact with Mr. Previtera who produced 50 copies of the new trifold, to be handed out at the next RFEF meeting.

4. Board Chairman Comments: Mr. Miller closed the meeting. Next meeting is 28 February, same location.

5. If you have any questions or comments regarding these minutes, please call me at 210.565.2120 or 571.577.7252 or via email at [jsncmpbll@gmail.com](mailto:jsncmpbll@gmail.com).

//SIGNED//

JASON L. CAMPBELL, Lt Col, USAF  
Secretary, Board of Directors  
Randolph Field Education Foundation