

RANDOLPH FIELD EDUCATION FOUNDATION



28 MARCH 2017

MEMORANDUM FOR RANDOLPH FIELD EDUCATION FOUNDATION BOARD OF DIRECTORS

SUBJECT: RFEF Meeting Minutes, 28 MARCH 2017

1. Pursuant to the authority contained in the RANDOLPH FIELD EDUCATION FOUNDATION Operating Policies, Section IV.1.b. dated 27 June 2016, the Randolph Field Education Foundation Board convened on 9 Aug. 2016.

2. The following members were present:

Mr. Karl Schwehm	Chairman
Mr. Mike Miller	Vice Chairman
Mr. Charles Stubblefield	Member At Large
Mr. Mike Scott	Member At Large
Mr. Nunzio Previtiera	Member At Large
Mr. John Bender	Member At Large

3. Order of Business:

- a. Treasurer's report (abbreviated) Helen King was absent. Members looked at the report that was sent out by Mr. Previtiera.

- b. Old Business:

- (1) **GOLF TOURNAMENT (21 APRIL 2017).** Mr. Miller provided an update on the status of the tournament. It was agreed that at the next meeting each member would bring the list of businesses that they were assigned to contact and we would double check to make sure that there was no overlap in contact between each member. We don't want to contact the business more than once. Mr. Miller is still looking for donations for the prizes for the top 3 teams as well as prizes for closest to the pin and longest drive. Members will receive an updated flyer as well as a copy of an introduction letter to take with them as they solicit donations.

STATUS: **OPEN**

- (2) **DISCUSSION REGARDING RFEF SHIRTS.** Mr. Miller will be meeting with

April at Summit Signs to see the final copy of the shirts with the foundations logo on the shirts. Hopefully the foundation will be able to have all the shirts ordered and delivered so that they may be worn at the golf tournament. **STATUS OPEN**

- (3) **DISCUSSION ON RFEF WEBSITE.** Mr. Cameron Bain will hold a training session on April 3rd at 9:00 at the high school to show how to operate the website so that information may be added or subtracted and changes may be made to the website. **STATUS OPEN-ONGOING**
 - (4) **DISCUSSION ON CFC AND BIG GIVE.** Ms. Taylor has resigned from the foundation because of business and personal matters. The foundation has decided that it will no longer seek to be a part of the CFC or the Big Give at this time. It is something that will be looked at next year. **STATUS CLOSED**
 - (5) **RFEF FALL 2017 BENEFIT CONCERT (7 OCT. 2017).** Date is set. Discussion is now about the entertainment. Contacts are being made with bands. **STATUS OPEN.**
 - (6) **New Business:** Members were reminded about the Chamber Luncheon on April 17th. This luncheon is for all non-profit organizations. 3 members may attend. At present, Helen King, Mike Miller and Jason Campbell are going. This may change before then.
4. **Board Chairman Comments:** Mr. Schwehm closed the meeting. Next meeting is 14 February, same location.
 5. If you have any questions or comments regarding these minutes, please call me at 210.218.8739 or email me at mdbhmill@sbglobal.net. Since Lt. Col. Campbell was absent from this meeting the minutes were taken and composed by Mike Miller, Vice Chairman.

//SIGNED//

Mike Miller

Vice Chairman

Randolph Field Education Foundation