

# RANDOLPH FIELD EDUCATION FOUNDATION



11 Apr 2017

## MEMORANDUM FOR RANDOLPH FIELD EDUCATION FOUNDATION BOARD OF DIRECTORS

SUBJECT: RFEF Meeting Minutes, 11 April 2017

1. Pursuant to the authority contained in the RANDOLPH FIELD EDUCATION FOUNDATION Operating Policies, Section IV.1.b. dated 27 June 2016, the Randolph Field Education Foundation Board convened on 11 Apr 2017.

2. The following members were present:

|                  |                 |
|------------------|-----------------|
| Karl Schwehm     | Chairman        |
| Mike Miller      | Vice-Chairman   |
| Jason Campbell   | Secretary       |
| Helen King       | Treasurer       |
| Bruce Cannon     | Member At Large |
| Barbara Miller   | Member At Large |
| Nunzio Previtera | Member At Large |
| Mike Scott       | Member At Large |

3. Order of Business:

- a. Treasurer's report: Was unchanged from previous week.
- b. **Golf Tournament Update:** Mr. Miller will be handing out Game Day duties and assignments next week; be sure to let him know by Friday, 14 April if you are unable to assist on 21 April. Final decisions on Take Away bags and Winners prize packs will be made next week. Discussion of post tournament actions also took place, though not an all inclusive list at this point; receipts, Thank you, social media coverage and website recognition were among topics. Status: **OPEN**
- c. **Scholarships/Grants discussion:** Selection of Scholarship/Grant winners among students will be made after the Golf Tournament is wrapped up. Winners will be presented their scholarships at the RHS Awards Ceremony on 25 May 2017 in the RHS Cafetorium. Status: **OPEN**

- d. **RFEF Shirts Discussion:** Reminder was made to all Board members to get shirt sizes to Mr. or Mrs. Miller. Total divided cost per shirt is \$30. Status: **OPEN**
  - e. **Chamber of Commerce Luncheon:** Mr. Schwehm, Mr. Miller, and Ms. King will attend the Chamber Luncheon recognizing non-profit organizations on 18 April at the Schertz Civic Center. Status: **INFO**
  - f. **Post Office Box:** Due to issues receiving mail from individuals and organizations, the Board decided it needed a Universal City PO Box of its own rather than using the RFISD PO Box. Lt Col Campbell got the PO Box; the new mailing address for RFEF is P.O. Box 3175, Universal City, Texas, 78148-2275. The box is paid up for a year, expiring May 2018. Cost was \$64. Status: **CLOSED**
4. The board meeting was adjourned at 5:30. The next board meeting will be April 18 @ 4:15 at the Universal City Library.
5. If you have any questions or comments regarding these minutes, please call me at 571.577.7252 or email me at [jsncmpbl@gmail.com](mailto:jsncmpbl@gmail.com).

//SIGNED//  
Jason Campbell  
Secretary