



RANDOLPH FIELD EDUCATION FOUNDATION
P.O. BOX 3175 , UNIVERSAL CITY, TX. 78148

www.therfef.org

EIN 81-2327919

MEMORANDUM FOR RANDOLPH FIELD EDUCATION FOUNDATION BOARD
OF DIRECTORS.

SUBJECT: RFEF Meeting Minutes, 30 May 2017

1. Pursuant to the authority contained in the RANDOLPH FIELD EDUCATION FOUNDATION Operating Policies, section IV.1.b dated 27 June 2016, the Randolph Field Education Foundation Board convened on 30 May 2017.

2. The following members were present:

Karl Schwehm	Chairman
Mike Miller	Vice-Chairman
Helen King	Treasurer
John Bender	Member At Large
Nunzio Previtiera	Member At Large
Charles Stubblefied	Member At Large
Barbara Miller	Member at Large

3. Order of Business:

- a. Nunzio Previtiera discussed the foundation's Profit and Loss statements. At present the statement shows a balance of \$13, 350.21
- b. The board was made aware of the fact that there are some folks who would like to become a part of the board. These folks are: Mrs. Pat Franklin-retired

teacher from RFISD, Mr. Steve Miller, retired Colonel from RAFB, and Mr. Tony Leverett, parent of two Ex-Ro-Hawks.

- c. We discussed details about our **Annual Military Child Benefit Concert**. The date for the concert is October 7, 2017 and will be held at the Blue Bonnet Palace. Karl Schwehm has talked to Leonard and Austin John about the concert. Leonard as asked about doing the concert with a theme-he has suggested “Oktoberfest”. This is something he has always wanted to try to establish each year. A meeting will be sit up to meet with them in the near future. **STATUS IS OPEN**
 - d. **BACK TO SCHOOL BOWL-A-THON:** The board discussed the possibility of doing a bowl-a-thon at the beginning of the school year. Mike Miller said he would look into the possibility.
 - e. **GRANTS AND SCHOLARSHIP UPDATES:** The board discussed the grants and scholarships criteria. It was decided that Mr. Johnson would be asked for input on this criteria. The board would also revise/edit the current criteria and dates for these events. It was agreed that the foundation would offer up to \$1,000 grant 3 times a year. The money would not be carried over if no grant application were presented to the board. There will be a window of time that is allowed for the teachers to request the grant and a timetable for them using the grant. Also, they would at the end of the time period then report to the board how the money was used.
STATUS IS OPEN
 - f. **MICKLER MEMORIAL SCHOLARSHIP SELECTION CRITERIA: A** motion was made to accept a selection committee and it was approved unanimously. Nunzio Previterra will work on the guidelines for the selection committee and who can be nominated to receive the award. **STATUS IS OPEN**
 - g. **SCHOLARSHIP NIGHT:** The four students received their \$500 scholarships at the awards night. All went well.
4. The board meeting was adjourned at 5:45. The next board meeting will be June 13, 2017 @ 4:15 at the Universal City Library.
5. If you have any questions or comments regarding these minutes, please call me at 210.218.8739 or email me at mdbhmiller@sbcglobal.net these minutes were taken by Barbara Miller and composed by Mike Miller.

//SIGNED//

Mike Miller

Vice-Chairman RFEF