



RANDOLPH FIELD EDUCATION FOUNDATION

25 July 2017

MEMORANDUM FOR RANDOLPH FIELD EDUCATION FOUNDATION BOARD OF DIRECTORS

SUBJECT: RFEF Meeting Minutes, 25 July 2017

1. Pursuant to the authority contained in the RANDOLPH FIELD EDUCATION FOUNDATION Operating Policies, Section IV.1.b. dated 27 June 2016, the Randolph Field Education Foundation Board convened on 9 Aug. 2016.

2. The following members were present:

Mr. Mike Miller	Vice Chairman
Ms. Helen King	Treasurer
Mr. Charles Stubblefield	Member At Large
Mr. Bruce Cannon	Member At Large
Mrs. Barbara Miller	Member At Large
Ms. Nunzio Previtera	Member At Large
Mr. John Bender	Member At Large

3. Order of Business:

- a. Treasurer's report (abbreviated) Helen King was late to the meeting due to work related workshop-that she was directing. Mike Miller reported that the checking account balance is \$13,937 as of 7/25/17.
- b. A new member was introduced to the board, Ms. Katrina Luna an '07 graduate of Randolph High School.

- c. Old Business:

- (1) **GOLF TOURNAMENT (20 APRIL 2018).** Mr. Miller provided an update on the golf tournament. The tournament is scheduled for 20 April, 2018. It will take place in the morning with an 8:00 a.m. shotgun start. A \$500 deposit will be made by the end of the week to Olympia Hills Golf Course to hold the date.

STATUS: **OPEN**

- (2) **DISCUSSION ON BUSINESS CARDS:** Mr. Campbell will order the business

within the next few weeks. Also, Mr. Previtara brought up the idea of making business cards with information about our upcoming concert in October and we could use them to advertise the event. The board voted to have Mr. Campbell look into having them made ASAP. **STATUS IS OPEN**

- (3) **DISCUSSION ON BLUE BONNET OKTOBERFEST:** Flyers have been made up to advertise the event. During the last meeting with Leonard John, it was agreed that we would go 50/50 on the bands. Mr. John would be looking for a German band as well as a country western band for the event. Mr. John emphasized the importance of the foundation doing a good job of advertising the concert. **STATUS OPEN.** Side note-Mr. John as invited the foundation to BBP on Thursday, July, 27 @ 5:30 to celebrate as Mr. John will be receiving an award from the local Rotary Club. He said it would be a good time to get the word out.
 - (4) **DISCUSSION ON ROBOTICS CLUB AT RHS.** Lockheed Martin is donating \$5K to start a Robotics club at RHS. Mr. Johnson thought it would be a good idea if the foundation could donate another \$1,000 to the club. There will be a day to present the Robotics Club with the check the same time Lockheed Martin presents their check. The board decided to as Mrs. Pannbecker, the sponsor, to complete a grant letter to send to the foundation. It was voted on by the members to donate \$1,000 to the club either through a grant or just out right donate the money to the club. **STATUS OPEN**
 - (5) **DISCUSSION on RFISD staff & teachers Convocation:** The foundation will be able to do a short (5-10 minute) presentation to the district on August 18th about how the foundation works and why we exist. **STATUS OPEN**
 - (6) **DISCUSSION ON WRITTEN ARTICLE ABOUT THE FOUNDATION:** Mrs. Barbara Miller wrote an article about the foundation and it has been published in the JBSA “The Legacy.”
4. Board Vice Chairman Comments: Closed the meeting. Next meeting is August 8th at 4:15 p.m. same location.
 5. If you have any questions or comments regarding these minutes, please call me at 210.218.8739 or email me at mdbhmler@sbcglobal.net. Since Lt. Col. Campbell was absent from this meeting the minutes were taken and composed by Mike Miller, Vice Chairman.

//SIGNED//

Mike Miller

Vice Chairman

Randolph Field Education Foundation