

Randolph Field Education Foundation
Meeting Agenda

Date: 20 Sep 16

Time: **1615**

Location: Randolph Field ISD Admin Conference Room (School Board room)

1. Introductions of any new members

2. Current Business

- Meet the Teacher - HS and MS, **tonight at 1700-1900**. Food trucks! We'll have a table with event banner and ticket sales!!
- **26 Sep 16** - Texas Roadhouse - donate 10% of bill to the RFEF

3. Concert items - not all inclusive

- Logistics and Manning for the Concert
 - compile list of everyone's availability and preferred tasks
 - clean-up starts at 1000, bring work gloves (all available)
 - ticket booth/hand stamp/bank roll (2)
 - silent auction supervision(1)
 - VIP table servers(3)
 - Food truck entrance monitor(1)
 - Emcee - promo announcements for sponsors/BBP(1)
 - Roaming Greeter? (several)
 - Parking Lot attendants(1)
- Silent Auction items -updates
- Compile list of companies/corps that we'll contact and who'll contact them.

4. Discussion Items:

- Website updates - Bruce Bebow
- Tri-fold updates- website update drives ready to print timeline to Nunzio
- Bank Account updates - opened at RBFCU. Acct balance?
- Thank you letters to VIP table purchasers? Who? Addresses from Lance?
- Bowl-a-thon moved to January 2017, MLK weekend. November dated conflicted with CFC.
- Schertz Chamber - Military Affairs Committee - plan on attending next luncheon.
- T-shirt sales update - Mike Scott

Next Meeting: 27 Sep 16 @ 1615, same place