

## RANDOLPH FIELD EDUCATION FOUNDATION

September 13, 2016

### MEMORANDUM FOR RANDOLPH FIELD EDUCATION FOUNDATION BOARD OF DIRECTORS

SUBJECT: RFEF MEETING MINUTES, 6 SEPTEMBER 2016

1. Pursuant to the authority contained in the RANDOLPH FIELD EDUCATION FOUNDATION Operating Policies, Section IV.1.b. dated 27 June 2016, the Randolph Field Education Foundation Board convened on 6 September, 2016.
2. The following members were present:

Mr. Karl Schwehm	Chairman
Mr. Mike Miller	Vice-Chairman
Ms. Helen King	Treasurer
Mr. Nunzio Previtera	Member At Large
Mrs. Barbara Miller	Member At Large
Mr. Mike Berish	Member At Large
Mr. Bruce Cannon	Member At Large
Mr. Mike Scott	Member At Large

The following members were absent:

Lt. Col. Jason Campbell	Secretary
Mr. Charles Stubblefield	Member At Large
Mr. John Cotellesse	Member At Large
Mrs. Charity McCurdy McMenamin	Member At Large
Mr. John Bender	Member At Large
Mr. Lance Johnson	Ex-officio Member

3. Order of Business:

Old Business:

Mr. Miller shared information about the Dine-to-Donate at the Texas Roadhouse in Live Oak. This will take place on 26 September, 2016. Flyers will be made by Texas Roadhouse and will be given to RFEF. RFEF will then distribute the flyers. Participants will had their flyer to their server and the receipt will be attached to the flyer. At the end of the evening Texas Roadhouse will return 10% of the

receipts to RFEF. This will not include tax or any alcohol sales during that time. The event will run from 5:30 til 9:00 p.m. Event insurance was discussed. Mr. Previterra didn't think that we would need to purchase any type of insurance for the concert.

Concert event flyers are being designed by 1<sup>st</sup>. Source printing and should be ready in about 10 days. They will print 500 for a total cost of \$105.00.

Mr. Previterra is almost done developing the RFEF brochures.

Mr. Schwehm reported that things are going well with Blue Bonnet Palace. They have the concert information up on their website and there is a link to purchase tickets.

Mrs. McMenammin will be working on PSA announcements through WOAI. These should be ready to go in a week. They will be played twice a day every other week. PSA's will also be on KJ97 as well as several other I Heart radio stations.

Mr. Berish said that Michael Sykes (Randolph Grad) is on for being the MC of the concert.

A stamp will be used at the ticket gate for those who are just coming in at that time. The VIP tables will have wristbands.

Mr. Miller reported that there is some trouble finding food trucks to work the event because of the "day permit" that the city of Selma require from the vendors. The cost of the permit is \$50.

#### 4. New Business

Mr. Bruce Bebow sit in on the meeting. He was there to listen and see if he would like to be part of the foundation. He decided that he would like to become part of the foundation. He was welcomed aboard. He also has a good background/ understanding about websites. He said he would work on our current website and see what could be done to improve it.

Silent auction items are still being sought. Mr. Scott was looking into a Bed & Breakfast site in New Braunfels. Mr. Miller was looking at golf twosomes or foursomes at some local golf courses. These would include green fees, carts, and lunch. Mr. Miller is also getting some football equipment from Moton Hopkins (Ottawa Redblacks-CFL) to use in the silent auction.

#### 5. Next Board Meeting: 20 September 2016 @ 4:15 p.m. in RHS conference room.

